DVLA REGISTRATION - GUIDANCE NOTES
(Using your eFOLDi Explorer (MK1.5) Scooter on the road)

Using your eFOLDi Explorer (MK1.5) scooter on the road

If you want to use your eligible eFOLDi Explorer (MK1.5) on the road, you must register it with DVLA as a Class 3 mobility vehicle. These notes help you complete the V55/MV form for a scooter that has never been registered before. There is no registration fee and you do not need to display number plates. We recommend suitable mobility scooter insurance, although insurance is not legally required

Before you start

You will need the V55/MV form, the scooter's Certificate of Newness (or manufacturer's written declaration of newness), and evidence of its maximum speed and unladen weight. Have the scooter's full frame number and year of manufacture available. Only send photocopies of supporting evidence: DVLA says originals will not be returned.

Completing page 1

At the top, tick New if your scooter has never been registered with DVLA or another registration authority. If it has previously been registered, the application and evidence requirements are different; ask eFOLDi or DVLA for advice before following these new-scooter instructions.

Sections 1–4: These concern registration and tax administration. If your supplied form has not been pre-completed, ask eFOLDi or DVLA what to enter rather than guessing.

Sections 5–6: Enter eFOLDi as the make and Explorer (MK1.5) as the model, unless these are already printed on
your form.

Sections 7–12: Enter the correct vehicle details from the manufacturer or supplier: type of vehicle, wheelplan, colour, EXEMPT for type approval (section 10, as instructed on the form), unladen weight in kg, and number of seats. Do not guess technical details.

Section 13: Enter today's date as the date from which tax is to run, as directed by the form.

Sections 14–19: Enter the correct fuel type, full frame number, engine number (or "Not Known" if applicable), cylinder capacity (not required for electric vehicles), power/weight ratio if available, and year of manufacture. Match the frame number exactly to the supporting certificate.

Section 20: Date of original registration – this applies to previously registered vehicles; leave blank for a vehicle that has never been registered.

Dealer details: The boxes at the foot of page 1 ask for original and selling dealer details. If not already completed, confirm the correct dealer name and address with the supplier. Do not assume the dealer details shown on an older form are still current.

Completing page 2

Section 21 – Name and address of vehicle keeper: Tick your title and enter your full first name(s), surname, home address, post town and postcode. The V5C will be sent to the registered keeper at this address. A DVLA fleet number is only needed if applicable.

Section 22 – Date of birth: Optional. Add a contact telephone number and email address so DVLA can contact you if needed.

Declaration: Check that the information is correct, then sign and date the declaration at the bottom of page 2. Additional agent/company details are only relevant where applicable.

Documents to enclose

For a **new** scooter, include: (1) a photocopy of the Certificate of Newness or manufacturer's written declaration confirming that it is new and showing its frame/identity number; and (2) evidence of maximum speed and unladen weight. The form accepts a manufacturer/supplier letter or printed email, a photocopied manual extract, or a printed extract from the manufacturer/supplier website. **The new form does not list the old proof-of-name and proof-of-address requirement**

Sending your application

Post the **signed V55/MV** and supporting photocopies to **DVLA, Swansea, SA99 1BE**. There is no fee. The form says your **V5C registration certificate will be issued within four weeks**. No number plates are required.

Before posting, check: New box ticked; vehicle details correct; keeper name and full postcode supplied; declaration signed and dated; Certificate of Newness copied; speed and weight evidence copied.